





2024-2025

BUDGET

Includes:

-  Budget Message & Budget Documents
-  Budget Meeting Minutes (4-17-2024)
-  LB-1 Notice of Budget Hearing
-  Budget Hearing Minutes (5-8-2024)
(Included in Board of Directors Minutes)



North Lincoln Fire & Rescue District #1

PO Box 200, Lincoln City, OR 97367
541-996-2233 (Office) / 541-996-5344 (Fax)
Website: www.nlfr.org

April 17, 2024

Budget Committee Members

Position #1 – Dan Clanton
Position #2 – Monica Valencia
Position #3 – Kathy Joy
Position #4 – Renee Selvidge
Position #5 – Jerry Cooksey

Board Members

Position #1 – Nancy Oksenholt
Position #2 – Tim Beatty
Position #3 – Eric Creighton
Position #4 – Jamie Wright
Position #5 – Dan Drayton

Dear Committee Members,

I thank all of you for being part of the Public Process assuring that NLFR's budget is transparent and meeting the expectations the community has for us to provide service. Our taxpayers trust us to maintain their buildings, keep equipment upgraded, and provide exceptional service.

This proposed budget keeps pace with inflation, covers the increasing cost of materials, services, employee Health Insurance, PERS, and wage increases.

The 2024-2025 budget includes three separate funds that account for a proposed budget of \$ 11,391,155. Those budgets include a General Operating Fund, a Debt Service Fund, and a Capital Improvement Fund.

GENERAL FUND

The value used to calculate taxes this next budget year is just over \$2.8 Billion Dollars. Normal projected increase is 2.5%. This last year property values increased 4% over the 2022-23 valuation. However, the two Urban Renewal District's will take \$ 36,260 from our revenue this year and that number increases every year for the next 26 years totaling more than \$11 million dollars.

Our Permanent Levy and the current Local Option Levy allow us to collect \$5.4 million in taxes for operations.

There is an estimated carryover of funds into Fiscal Year 2024-2025 of \$4.4 Million dollars, and we will be using some of those funds to meet next year's expenses. This is our savings account. Carryover funding allows us to meet expenses until tax revenue starts to accumulate in late November.

We need to keep increasing our "savings" account because of the impacts from City of Lincoln City Urban Renewal District's.

Other resources we utilize include Contracted Services, monies received from the Confederated Tribes of Siletz Indians, Hwy billing, EMS transports, plan review, inspection fees and grants. Those, along with other income sources and ending fund balances, provide the General Fund with \$ 10,139,230 in available funds.

Personnel Services continue to be our largest expense. All staff will be receiving step raises and COLA increases. Overall personnel costs have increased 5.5% due to PERS, insurance, and benefits.

Materials and Services increased this year because of fuel, increased utility costs, and computer applications. Most of the other individual budget line items remained consistent. The anticipated increase this next year is 7% over last year.

Capital Outlay is budgeted for \$154,400. This has increased from last year due to Grant requests.

Debt Service Fund

Debt Service Fund levies taxes needed to make payments on our two existing bonds. The Debt Service Fund for 2024-2025 will levy taxes in the amount of \$ 873,874 to make the needed bond payments.

Capital Improvement Fund

This fund was established after the successful Bond election in May 2018. The estimated remaining \$ 220,000 in this fund will be utilized this year to complete upgrades to stations and purchase additional safety equipment.

Budgeting is always an important and complicated process. We are a very busy District. Operational staffing of volunteers and career is the largest part of the budget (81%). Our staff provided me with accurate numbers and projected needs. Thank You to Kathie Gordon-Brooks (Bryan Fitzsimmons Accounting) for her review, compiling the correct documents and accounting assistance.

Respectfully,



Rob Dahlman
Fire Chief

North Lincoln Fire & Rescue District #1
Budget Documents 2024-2025

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2024-2025 General Fund Resource Worksheet

Budget Year	General Fund	Permanent Rate Taxes	Estimated
RESOURCES	2024-2025	Tax Year	FYE-2025
Beginning General Fund Balance:		FYE-2024	FYE-2025
Available cash on hand or net working capital (accrual basis)	\$4,400,000		102.50%
Previously levied taxes	\$90,000		
Interest	\$120,000		
OTHER RESOURCES			
Highway Billing	\$18,000	District Value to Calculate Rate	2,761,841,695
Sale of Surplus Equipment	\$20,000	Permanent Rate Limitation	0.0006783
Conflagration	\$1,000	Permanent Rate Taxes Imposed	\$1,873,357
Volunteer Equipment Account	\$30,000	Estimated Taxes to be collected	94%
Ambulance Transports	\$50,000	\$ 1,760,956	\$ 1,804,980
Contracted Services	\$85,000	Local Option Levy	
Misc. Sources	\$30,000		FYE-2025
Plan Review / Inspection / Permit Fees	\$80,000		102.50%
Grants / Donations	\$120,000		
LOSAP Refunds	\$1,000		
Total resources except tax	\$5,045,000		
Permanent Rate	\$1,804,980	Rate (\$1.22 per \$1000)	0.00122
Option Levy 2022-2027	\$3,289,250		\$3,413,855
Taxes necessary to balance	\$5,094,230		94%
			\$3,289,250
TOTAL RESOURCES	\$10,139,230		
		Total Combined Revenue	\$ 4,969,979
			\$5,094,230
The Estimates above includes District value growth of 2.5% with a 94% collection rate.			

**North Lincoln Fire Rescue District #1
General Fund Budget 2024-2025**

Budget General Fund	2023-2024	2024-2025	Budget General Fund
PERSONNEL SERVICES			PERSONNEL SERVICES
Vol. Incentive Program LOSAP	\$40,000	\$35,000	Vol. Incentive Program
Wellness Program	\$2,000	\$2,000	Wellness Program
Association Support	\$17,000	\$20,000	Association Support
Programs, banquets, meals	\$12,000	\$13,000	Programs, banquets, meals
Medical Expenses	\$6,000	\$5,000	Medical Expenses
Life Insurance	\$7,000	\$7,000	Life Insurance
Background and Screening	\$1,000	\$1,000	
PERS Contributions	\$2,500	\$2,000	
Vol. Duty shift program, per-diem	\$50,000	\$40,000	Vol. Duty shift program, per-diem
Payroll-Taxes	\$3,000	\$2,000	
Ambulance Air & Ground	\$4,000	\$4,000	PWA & Life-Flight membership
Sub Total Volunteer Programs	144,500	\$131,000	Sub Total
Payroll-Chief	\$132,500	\$138,200	Payroll-Chief
Payroll-Deputy Chief Operations/Training	\$102,760	\$97,850	Payroll-Deputy Chief Operations/Training
Payroll-Fire Marshal	\$83,757	\$97,850	Payroll-Fire Marshal
Payroll- Maintenance Tech (F-3)	\$124,800	\$136,200	Payroll- Maintenance Tech (F-3)
Office Administrator	\$125,000	\$138,000	Office Administrator
Payroll-Firefighter/Engineer (F-1) 48/96	\$1,016,460	\$1,067,000	Payroll-Firefighter/Engineer (F-1) 48/96
Payroll-Captain (F-2) 48/96	\$458,323	\$482,000	Payroll-Captain (F-2) 48/96
Payroll-Temporary Employees	\$4,000	\$35,000	Payroll-Temporary Employees
Overtime	\$380,000	\$400,000	Overtime
Incentive Pay / AIC	\$72,000	\$72,000	Incentive Pay / AIC
Sub Total Payroll	\$2,499,600	\$2,664,100	Sub Total Payroll
Payroll-Taxes	\$66,000	\$66,000	Payroll-Taxes
PERS	\$810,000	\$850,000	PERS
Health Insurance	\$554,400	\$593,000	Staff Medical Insurance 6.78% Increase
HRA / VEBA	\$71,000	\$72,000	HRA VEBA Contribution
Life Insurance / AD&D	\$4,600	\$10,000	
Medical Expenses	\$11,000	\$12,000	Medical Physicals pre-employment and annual
Civil Service Commission (CSC)	\$1,000	\$500	
Workers Comp	\$198,000	\$200,000	Workers Comp 2% increase
Deferred Comp	\$74,000	\$76,000	Employee Benefits
Sub Total Benefits	\$1,790,000	\$1,879,500	Sub Total Benefits
Total Personnel Services	4,434,100	\$4,674,600	Total Personnel Services

**North Lincoln Fire Rescue District #1
General Fund Budget 2024-2025**

MATERIALS & SERVICES	2023-2024	2024-2025	MATERIALS & SERVICES
Accounting	\$47,000	\$52,000	Accounting
Audit	\$12,000	\$12,500	Audit
Legal	\$20,000	\$16,000	Legal
Legal Publications	\$2,000	\$2,000	Legal Publications
District License Fees	\$1,000	\$1,100	
Dues & Subscriptions	\$13,000	\$16,000	Dues & Subscriptions
Professional services	\$22,000	\$22,000	
Election	\$4,200	\$4,000	Election
Total Legal & Accounting	\$121,200	\$125,600	Total Legal & Accounting
Office & Administration			Office & Administration
Banking Fees	\$1,000	\$1,300	
Office Supplies	\$9,000	\$8,000	Supplies
Office Equipment Maintenance	\$1,000	\$1,000	Equipment Maintenance.
Miscellaneous Expenses	\$3,000	\$3,000	Miscellaneous Expenses
Postage and Shipping	\$1,500	\$1,500	
Dispatching Services	\$58,500	\$60,840	Dispatching Services (4% increase)
Copier Lease	\$4,300	\$4,500	Copier Lease
Software Programs	\$17,500	\$20,000	
Transfers of Donations to Volunteer Assoc	\$5,000	\$5,000	
Travel and Meals- Administrative Staff	\$2,000	\$2,500	
Total Office & Administration	\$102,800	\$107,640	Total Office & Administration
Building Utilities			Building Utilities
Phone/Cable/Data	\$29,000	\$30,000	Phone/Cable/Data
IT Services / Email	\$30,000	\$30,000	IT Services / Email
Dispatch Applications	\$1,500	\$1,500	
Wireless Services	\$9,000	\$10,000	Wireless Services
Utilities	\$40,000	\$42,000	Utilities
Alarm Monitoring	\$3,000	\$3,500	
Total Building Utilities	\$112,500	\$117,000	Total Building Utilities

**North Lincoln Fire Rescue District #1
General Fund Budget 2024-2025**

Building Maintenance		2023-2024	2024-2025	Building Maintenance
Station 12, Rose Lodge	Base Services	\$2,000	\$2,000	
	Repairs	\$1,000	\$1,000	
Station 13, Otis	Base Services	\$2,000	\$2,000	
	Repairs	\$1,000	\$2,000	
Station 14, Oceanlake	Base Services	\$6,000	\$6,000	
	Repairs	\$4,000	\$4,000	Door Replacement
Station 15, DeLake	Base Services	\$2,000	\$2,000	
	Repairs	\$5,000	\$2,000	
Station 16, Taft	Base Services	\$6,000	\$6,000	
	Repairs	\$12,000	\$10,000	Doors and Paint
Station 17, Hwy 229	Base Services	\$2,000	\$2,000	
	Repairs	\$1,000	\$1,000	
Taft Drill Tower	Repairs	\$4,000	\$4,000	Cleaning and Sealing
Maintenance All Stations	Misc.	\$5,000	\$5,000	
Radio and site agreement expenses	Shared Maintenance of County Comm. Sys.	\$12,000	\$12,000	
Total Buildings Maintenance	Account # 6600	\$65,000	\$61,000	Total Buildings Maintenance

**North Lincoln Fire Rescue District #1
General Fund Budget 2024-2025**

Materials & Services Cont.	2023-2024	2024-2025	Materials & Services Cont.
General Liability, Property, Auto etc.	\$83,000	\$100,000	General Liability, Property, Auto etc.
Total Insurance. & Bonds	\$83,000	\$100,000	Total Insurance & Bonds
Account # 6700			
Equipment Operation / Maintenance			Equipment Operation / Maintenance
Apparatus	\$80,000	\$90,000	Apparatus
Apparatus	\$52,000	\$55,000	
Rescue Skis	\$2,500	\$3,000	Rescue Skies
Water Rescue Equipment	\$5,000	\$5,000	Water Rescue Equipment
Radios & Communications	\$20,000	\$20,000	Radios & Communications
Fire & Rescue Supplies	\$50,000	\$60,000	
Medical Supplies and Equipment Service	\$30,000	\$30,000	Zoll Agreement and Medical supplies
Equipment Repairs / Maintenance	\$10,000	\$10,000	
Uniforms	\$22,000	\$23,000	
Disaster Preparedness	\$5,000	\$5,000	
Equipment Testing	\$25,000	\$25,000	
Total Equipment Operation	\$301,500	\$326,000	Total Equipment Operation
Training & Public Education			Training & Public Education
Training	\$32,000	\$27,000	
Training Equipment	\$1,000	\$8,400	Target Solutions Software
Training Classes	\$3,000	\$3,000	
Certification Costs	\$2,000	\$4,600	
Training Recruit Academy	\$1,000	\$1,000	
Education	\$10,000	\$10,000	
Firefighter Fitness Program	\$2,000	\$3,000	Stair Climber
Fire Prevention, Public Education	\$10,000	\$15,000	Fire Marshal projects
CERT	\$1,000	\$1,000	North Lincoln CERT Assistance
Volunteer Recruitment	\$2,000	\$2,000	
Total Training & Pub. Ed.	\$64,000	\$75,000	
Total Materials & Services	\$850,000	\$912,240	Total Materials & Services

BUDGET REQUESTS FY 2024-2025

Category	Description	Submitted By	Amount Submitted	Notes	amt sug	Chief Approved	Amount Approved	TOTAL	Acct #
M/S Misc									6230
M/S Software Programs	Target Solutions	Dahlman	\$9,000	CrewSense/Check-It/Guardian		Yes	\$9,000		6260
M/S Software Programs	NFPA 13, 13R	Heidt	\$475			Yes	\$475		6260
M/S Software Programs	APX Software	Heidt	\$2,520			Yes	\$2,520		6260
	TOTAL							\$11,995	
M/S-Buildings & Grounds Station 14	Replace doors		\$2,000			Yes	\$2,000		6671
M/S-Building Maintenance Station 15									6672
M/S-Building Maintenance Station 17									6673
M/S-Building Maintenance Station 13									6674
M/S-Building Maintenance Station 12									6675
M/S-Buildings & Grounds Station 16	Doors and paint	Schroeder	\$2,000				\$2,000		6676
GF-M/S Training Tower	Cleaning/Sealing	Schroeder	\$4,000				\$4,000		6677
	TOTAL							\$8,000	
M/S-Apparatus Repair & Maint									6810
M/S-Apparatus Repair & Maint	General Maintenance	Schroeder	\$90,000			Yes	\$90,000		6810
M/S-Apparatus Repair & Maint									6810
	TOTAL							\$90,000	
M/S Equipment & Jet Skis	Maintenance of Jet Skis		\$2,500	Approved in maintenance			\$5,000		6820
M/S Equipment Water Rescue	Water Rescue Equipment		\$5,000			Yes	\$5,000		6825
	TOTAL							\$5,000	
GF-Radio & Communications	Pager and Radio Repairs	Dahlman	\$20,000			Yes	\$20,000		6830
GF-Radio & Communications									6830
	TOTAL							\$20,000	
M/S Equipment Fire/Rescue	Live Fire training Room	Heidt	\$7,500	Ongoing cost and Not NFPA		No			6835
M/S Equipment Fire/Rescue	Multiple EMS Bags	Pariani	\$2,700	EMS Committee against		No			6835
M/S Equipment Fire/Rescue	9 new nozzles	Pariani	\$8,945			No			6835
M/S Equipment Fire/Rescue	3 new nozzles	Pariani	\$1,965	Purchased new 2022		No			6835
M/S Equipment Fire/Rescue	Forcible entry prop x2	deBoer	\$8,250	TO says not needed		No			6835
M/S Equipment Fire/Rescue	New Heavy Rescue	Brown	\$200,000	Not in vehicle deployment		No			6835
M/S Equipment Fire/Rescue	Wireless Headsets paid engines	Morgan	\$8,000	Cost too much		No			6835
M/S Equipment Fire/Rescue	Vasa Swim Trainer	Hockett	?	No cost listed		No			6835
M/S Equipment Fire/Rescue	Binoculars	deBoer	\$1,400	Water Rescue not consulted		No			6835
M/S Equipment Fire/Rescue	Weddle Tool	Chaffer	\$5,000	Breaching Door Tool		Yes	\$5,000		6835
M/S Equipment Fire/Rescue	Investigation Tools	Heidt	\$300	Misc Equipment		Yes	\$300		6835
M/S Equipment Fire/Rescue	Hartwell Vac Splint sets	Krussow	\$3,898	EMS Committee says not needed		No			6835
M/S Equipment Fire/Rescue	King Vision Scope	Krussow	\$1,460	EMS Committee says not needed		No			6835
M/S Equipment Fire/Rescue	General Operating Expenses	Dahlman	\$40,000			Yes	\$44,700		6835
	TOTAL							\$50,000	
GF- Disaster Supplies Grant	50/50 County grant	Bowers	\$1,345	Solar Panels		Yes	\$1,345		6880
GF-Equipment Operations	Medical Supplies	Dahlman	\$30,000	Supplies and Maintenance		Yes	\$30,000		6835
GF-SCBA Repairs		Maestas	\$5,000			Yes	\$5,000		6850
	TOTAL							\$35,000	

M/S Uniforms	Volunteer Uniforms	Dahlman	\$4,500					\$4,500	6870
M/S Uniforms	Admin Uniforms	Dahlman	\$2,000					\$2,000	6870
M/S Uniforms	Watershed Jackets	Dahlman	\$2,500					\$2,500	6870
M/S Uniforms	Shift Personnel Uniforms	Dahlman	\$14,000					\$14,000	6870
TOTAL								\$23,000	
M/S Equipment Testing	Detection System Maintenance	Maintenance	\$3,000				Yes	\$3,000	6890
M/S Equipment Testing	Protection Systems	Maintenance	\$250				Yes	\$250	6890
M/S Equipment Testing	Backflow Test	Maintenance	\$4,000				Yes	\$4,000	6890
M/S Equipment Testing	Hose / Ladder Testing	Maintenance	\$8,000				Yes	\$8,000	6890
M/S Equipment Testing	SCBA Annual Testing and Repairs	Maintenance	\$2,000				Yes	\$2,000	6890
M/S Equipment Testing	Tanks & Boilers	Maintenance	\$800				Yes	\$800	6890
M/S Equipment Testing	Extinguishers	Maintenance	\$1,700				Yes	\$1,700	6890
M/S Equipment Testing	Aerial Certification's	Maintenance	\$2,500				Yes	\$2,500	6890
M/S Equipment Testing	5 Year dry System Test	Maintenance	\$1,100		5 year test due 2028		Yes	\$1,100	6890
TOTAL								\$0	\$23,350
GF-M/S Training	Volunteers		\$6,000				Yes	\$6,000	6911
GF-M/S Training	Chief		\$3,000				Yes	\$3,000	6911
GF-M/S Training	Board		\$3,000		\$600 each		Yes	\$3,000	6911
GF-M/S Training	Deputy Chief Training/Operations		\$2,000				Yes	\$2,000	6911
GF-M/S Training	Fire Marshal		\$1,600				Yes	\$2,000	6911
GF-M/S Training	Office Administrator #1		\$1,000				Yes	\$1,000	6911
GF-M/S Training	Office Administrator #2		\$1,000				Yes	\$1,000	6911
GF-M/S Training	Maintenance Technicians		\$1,000				Yes	\$1,000	6911
GF-M/S Training	Water Rescue Team Training		\$2,000				Yes	\$2,000	6911
GF-M/S Training	Career Staff		\$5,000				Yes	\$4,000	6911
GF-M/S Training	Training Materials for props		\$2,000		Plywood and materials		Yes	\$2,000	6912
GF-M/S Training	Target Solutions Software	Dahlman	\$6,200				Yes	\$6,200	6912
GF-M/S Training	In House Training		\$3,000				Yes	\$3,000	6913
GF-M/S Training	Recertification Fire & EMS	Dahlman	\$4,000				Yes	\$4,000	6915
GF-M/S Training	Recruit Academy		\$1,000					\$1,000	6917
GF-M/S Training	College Courses	Dahlman	\$10,000					\$10,000	6918
GF-M/S Training	Exercise Equipment / Gym	Wakefield	\$3,000		Stair Climber		Yes	\$3,000	6919
TOTAL								\$54,200	
GF-Pub Ed & Relations	Fire Prevention Materials	Heidt	\$8,000				Yes	\$8,000	6920
GF-Pub Ed & Relations	CPR Equipment	Riley	\$500				Yes	\$500	6920
GF-Pub Ed & Relations	CERT Support	CERT	\$1,000				Yes	\$1,000	6940
GF-Volunteer Recruitment	Volunteer Recruitment		\$1,500				Yes	\$1,500	6950
TOTAL								\$11,000	
GF-Cap Training Pub Ed Equipment	Extinguisher Training Simulator		\$14,400		Grant with CWCR \$ 11,400		Yes	\$14,400	7000
GF-Cap Equipment Fire/Rescue	Turnouts / PPE		\$90,000		AFG Grant partial		Yes	\$90,000	7475
GF-Cap Equipment Fire/Rescue	Auto-Pulse	Wakefield			Pending Grant		Yes	\$20,000	7600
TOTAL								\$124,400	
								\$455,945	

North Lincoln Fire & Rescue District #1

Proposed 2024-2025 Pay Scale

Pay Classification - Firefighter/Engineer					
Position:	Pay	15	Hour	53 hr.	Annual
Shift FF-EMT	Step		Rate	Week	Base Pay
Contract Increase	4.00%				
	1		\$22.73	2756	\$62,656
12 month	2	104%	\$23.64	2756	\$65,162
24 Months	3	104%	\$24.59	2756	\$67,769
36 Months	4	104%	\$25.57	2756	\$70,479
48 Months	5	104%	\$26.60	2756	\$73,299
60 Months	6	104%	\$27.66	2756	\$76,231

Pay Classification - Maintenance Tech					
Position:	Pay	2	Hour	40 hr.	Annual
Shift	Step		Rate	Week	Base Pay
Contract Increase	5.00%				
	1		\$26.91	2080	\$55,973
12 month	2	104%	\$27.99	2080	\$58,212
24 Months	3	104%	\$29.11	2080	\$60,540
36 Months	4	104%	\$30.27	2080	\$62,962
48 Months	5	104%	\$31.48	2080	\$65,480
60 Months	6	104%	\$32.74	2080	\$68,099

Pay Classification - Captain					
Position:	Pay	6	Hour	53 hr.	Annual
Shift Captain	Step		Rate	Week	Base Pay
Contract Increase	4.00%				
	1		\$26.66	2756	\$73,462
12 month	2	104%	\$27.72	2756	\$76,400
24 Months	3	104%	\$28.83	2756	\$79,456
36 Months	4	104%	\$29.98	2756	\$82,634
48 Months	5	104%	\$31.18	2756	\$85,940
60 Months	6	104%	\$32.43	2756	\$89,377

Pay Classification - Firefighter/Engineer 40hr week					
Position:	Step	0	Hour	40 hr.	Annual
Shift	Step		Rate	Week	Base Pay
Contract Increase	4.00%				
	1		\$30.12	2080	\$62,652
12 month	2	104%	\$31.33	2080	\$65,158
24 Months	3	104%	\$32.58	2080	\$67,764
36 Months	4	104%	\$33.88	2080	\$70,475
48 Months	5	104%	\$35.24	2080	\$73,294
60 Months	6	104%	\$36.65	2080	\$76,225

Pay Classification - Administrative Assistant					
Position	Pay	1	Hour	40 hr.	Annual
Shift	Step		Rate	Week	Base Pay
Increase	4.00%				
	1		\$27.10	2080	\$56,373
12 month	2	104%	\$28.19	2080	\$58,628
24 Months	3	104%	\$29.31	2080	\$60,973
36 Months	4	104%	\$30.49	2080	\$63,412
48 Months	5	104%	\$31.71	2080	\$65,948
60 Months	6	104%	\$32.97	2080	\$68,586

Pay Classification - Office Administrator HR					
Positions:	Step	1	Hour	40 hr	Annual
Shift	Step		Rate	Week	Base Pay
New Payscale					
	1		\$29.81	2080	\$62,005
12 month	2	104%	\$31.00	2080	\$64,485
24 Months	3	104%	\$32.24	2080	\$67,064
36 Months	4	104%	\$33.53	2080	\$69,747
48 Months	5	104%	\$34.87	2080	\$72,537
60 Months	6	104%	\$36.27	2080	\$75,438

Position	Pay		Hour	40 hr.	Annual
FIRE CHIEF	4.00%	\$138,216			Salary

Position	Pay		Hour	40 hr.	Annual
DEPUTY CHIEF	Step	2	Rate	Week	Salary
Increase	5.00%				
Salary	1		\$46.12	2080	\$95,930
12 month	2	104%	\$47.96	2080	\$99,767
24 Months	3	104%	\$49.88	2080	\$103,757
36 Months	4	104%	\$51.88	2080	\$107,908
48 Months	5	104%	\$53.95	2080	\$112,224
60 Months	6	104%	\$56.11	2080	\$116,713

Incentive = \$63.5: Per unit

- EMT-A = \$ 127.06 2%
- EMT-P = \$ 508.24 8%
- AA/AS = \$ 63.53 1%
- BA/BS = \$ 127.06 2%

REQUIREMENTS SUMMARY

FORM LB-30 NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

General Fund

North Lincoln Fire & Rescue District #1

(name of fund)

(name of fund)

Line #	Historical Data		REQUIREMENTS DESCRIPTION	Budget For Next Year 2024-2025			GL #
	Actual			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021-22	First Preceding Year 2022-23					
1			PERSONNEL SERVICES NOT ALLOCATED				1
2			NONE				2
4	0	0	TOTAL PERSONNEL SERVICES	0	0	0	4
5			Total Full-Time Equivalent (FTE)				5
6			MATERIALS AND SERVICES NOT ALLOCATED				6
7			NONE				7
9	0	0	TOTAL MATERIALS AND SERVICES	0	0	0	9
10			CAPITAL OUTLAY NOT ALLOCATED				10
11			NONE				11
13	0	0	TOTAL CAPITAL OUTLAY	0	0	0	13
14			DEBT SERVICE				14
15			NONE				15
17	0	0	TOTAL DEBT SERVICE	0	0	0	17
18			SPECIAL PAYMENTS				18
19		690,689	Other financing uses - reimburse COVID-19 Grant				19
21	0	690,689	TOTAL SPECIAL PAYMENTS	0	0	0	21
22			INTERFUND TRANSFERS				22
23	0		Transfer to Seismic Project Fund				23
27							27
28	0	0	TOTAL INTERFUND TRANSFERS	0	0	0	28
29			OPERATING CONTINGENCY				29
29				250,000	250,000		9970
30			RESERVED FOR FUTURE EXPENDITURE				30
31			UNAPPROPRIATED ENDING BALANCE				31
32	0	690,689	Total Requirements NOT ALLOCATED	250,000	250,000	250,000	32
33	3,925,186	4,756,616	Total Requirements for ALL Org. Units/Programs G.Fund	5,741,240	5,741,240	5,741,240	33
34	4,740,779	4,918,323	Ending balance (prior years)	4,147,990	4,147,990	4,147,990	34
35	8,665,965	10,365,628	TOTAL REQUIREMENTS	10,139,230	10,139,230	10,139,230	35

**RESOURCES
GENERAL FUND**

(Fund)

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

(Name of Municipal Corporation)

Line #	Historical Data			Adopted Budget This Year Year 2023-24	RESOURCE DESCRIPTION	Budget for Next Year 2024-2025				Gl. #
	Actual		Proposed By Budget Officer			Approved by Budget Committee	Adopted by Governing Body	Gl. #		
	Second Preceding Year 2021-22	First Preceding Year 2022-23								
1					1 Available cash on hand* (cash basis) or					1
2	4,132,872	4,740,779	3,535,000		2 Net working capital (accrual basis)	4,400,000	4,400,000	4,400,000		2 4001
3	125,735	100,520	90,000		3 Previously levied taxes estimated to be received	90,000	90,000	90,000		3 4120
4	25,596	151,864	70,000		4 Interest	120,000	120,000	120,000		4 4200
5					5 Transferred IN, from other funds					5
6					OTHER RESOURCES					6
7	34,170	14,321	18,000		7 Out-of-District Fire Services	18,000	18,000	18,000		7 4320
8	4,550	61,061	20,000		8 Sale of surplus	20,000	20,000	20,000		8 4400
9	47,306	42,270	37,341		9 Other	30,000	30,000	30,000		9 4900
10	10,467	17,456	30,000		10 Volunteer Equipment Account	30,000	30,000	30,000		10 4985
11	26,038	57,385	40,000		11 Ambulance services	50,000	50,000	50,000		11 4380
12	73,512	75,760	85,000		12 Contracted Services	85,000	85,000	85,000		12 4300
13		7,300	7,500		13 Plan Review Fees	80,000	80,000	80,000		13 4385
14					14					14 4612
15					15					15
16	158,465	148,179	70,000		16 Grants/Donations/Cost sharing	120,000	120,000	120,000		16 4500
17	866	756	1,000		17 LOSAP refunds	1,000	1,000	1,000		17 4940
18	264,536	136,654	129,940		18 Conflagration	1,000	1,000	1,000		18 4710
19					19					19
20					20					20
21					21					21
22					22					22
23					23					23
24					24					24
25					25					25
26					26					26
27					27					27
28					28					28
29	4,904,113	5,554,305	4,133,781		29 Total resources, except taxes to be levied	5,045,000	5,045,000	5,045,000		29
30			4,877,553		30 Taxes estimated to be received	5,094,230	5,094,230	5,094,230		30
31	3,761,852	4,811,323			31 Taxes collected in year levied					31
32	8,665,965	10,365,628	9,011,334		TOTAL RESOURCES	10,139,230	10,139,230	10,139,230		32

REQUIREMENTS SUMMARY
 ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
 General Fund
 (name of fund)

North Lincoln Fire & Rescue District #1

FORM LB-30

Line #	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2024-2025			GL #
	Actual		Adopted Budget This Year 2023-24		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing body	
	First Preceding Year 2022-23	First Preceding Year 2022-23						
1				PERSONNEL SERVICES - See LB 31a				
2	112,115	101,296	144,500	2 Volunteer program	131,000	131,000	131,000	2 5100
3	1,789,496	2,347,877	2,604,600	3 Staff salary - LB 31a	2,664,100	2,664,100	2,664,100	3 5500
4	1,145,277	1,467,315	1,820,000	4 Payroll taxes, PERS, health & benefits	1,879,500	1,879,500	1,879,500	4 5710
5				5				5 5740
6	3,046,888	3,916,488	4,569,100	6 TOTAL PERSONNEL SERVICES	4,674,600	4,674,600	4,674,600	6
7			28	7 Total Full-Time Equivalent (FTE)	28	28	28	7
8				8 MATERIALS AND SERVICES				8
9	702,676	761,810	922,281	9 See LB 31 for detailed list	912,240	912,240	912,240	9
10				10				10
11				11				11
12				12				12
13	702,676	761,810	922,281	13 TOTAL MATERIALS AND SERVICES	912,240	912,240	912,240	13
14				14 CAPITAL OUTLAY				14
15				15				15 7450
16	175,622	78,318	75,000	16 Equipment - fire & rescue	154,400	154,400	154,400	16 7600
17				17				17 7460
18				18				18 7470
19				19				19 7455
20	175,622	78,318	75,000	20 TOTAL CAPITAL OUTLAY	154,400	154,400	154,400	20 7000
21	3,925,186	4,756,616	5,566,381	21 TOTAL REQUIREMENTS FIRE SERVICE	5,741,240	5,741,240	5,750,240	21

	Historical Data			REQUIREMENTS For Fire Service North Lincoln Fire & Rescue District #1	FTE	Budget For Next Year 2024-2025			GL #	
	Actual		Adopted Budget This Year Year 2024-25			Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
	First Preceding Year 2022-23	First Preceding Year 2023-24								
1	125,400	152,319	132,500	1 Fire Chief	1	138,200	138,200	138,200	1	5510
2	89,987	95,931	102,760	2 Deputy Chief of Operations/Training	1	97,850	97,850	97,850	2	5520
3	68,816	70,360	83,757	3 Fire Marshal	1	97,850	97,850	97,850	3	5525
4				4					4	
5	111,673	118,561	124,800	5 Maintenance Technician	2	136,200	136,200	136,200	5	5590
6	139,690	119,310	125,000	6 Office Administrators	2	138,000	138,000	138,000	6	5540
7				7					7	
8	692,899	1,076,090	1,016,460	8 Firefighters EMT or Engineers	15	1,067,000	1,067,000	1,067,000	8	5586
9	220,760	292,770	458,323	9 Firefighter Lt. or Captain	6	482,000	482,000	482,000	9	5589
10				10					10	
11	310,861	390,584	522,000	11 Overtime, incentive, misc payroll		472,000	472,000	472,000	11	5550
12	3,013	8,744	-	12 Acting in Charge Unit Pay (AIC)		-	-	-	12	
13	26,397	23,208	39,000	13 Conflagration, temp employees		35,000	35,000	35,000	13	5610
14				14					14	
15				15					15	
16				16					16	
17				17					17	
18				18					18	
19				19					19	
20				20					20	
21				21					21	
22				22					22	
23				23					23	
24				24					24	
25				25					25	
26	1,789,496	2,347,877	2,604,600	Total Full-Time Equivalent (FTE) Requirements	28	2,664,100	2,664,100	2,664,100	26	

**DETAILED REQUIREMENTS:
MATERIALS AND SERVICES**

**FORM
LB-31b**

General Fund
(name of fund)

North Lincoln Fire & Rescue District #1

	Historical Data			REQUIREMENTS FOR ___ FIRE SERVICE ___	Budget For Next Year 2024-2025			GL #		
	Actual		Adopted Budget This Year Year 2024-25		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body			
	First Preceding Year 2022-23	First Preceding Year 2023-24								
1	103,082	116,926	121,200	1	Accounting, legal, board exp and training	125,600	125,600	1	6100	
4	92,278	89,593	102,800	4	Office and Administration expense	107,640	107,640	4	6200	
2	149,260	167,986	177,500	2	Building, utilities, maintenance	178,000	178,000	2	6600	
3	71,995	85,110	83,000	3	Insurance and bonds	100,000	100,000	3	6700	
5	272,329	256,648	373,781	5	Equipment operation, repair and maintenance	326,000	326,000	5	6800	
7	12,844	35,621	54,000	7	Training programs	60,000	60,000	7	6910	
6	888	9,926	10,000	6	Public Education / Fire Prevention Programs	15,000	15,000	6	6910	
8				8				8		
9				9				9		
10				10				10		
11				11				11		
12				12				12		
13				13				13		
14				14				14		
15				15				15		
16				16				16		
17				17				17		
18				18				18		
19				19				19		
20				20				20		
21				21				21		
22				22				22		
23				23				23		
24				24				24		
25				25				25		
26	702,676	761,810	922,281	26	TOTAL REQUIREMENTS	912,240	912,240	912,240	26	

BONDED DEBT RESOURCES AND REQUIREMENTS

Debt Service Fund
(Fund)

Bond Debt Payments are for:

- Revenue Bonds or General Obligation Bonds

North Lincoln Fire & Rescue District #1

(Name of Municipal Corporation)

Historical Data		Budget for Next Year 2024-2025																						
Actual	First Preceding Year 2021-22	First Preceding Year 2022-23	Adopted Budget This Year 2023-24	DESCRIPTION OF RESOURCES AND REQUIREMENTS										GL #										
				Resources		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body																
				1	2				3	4	5	6	7	8	9	10	11	1	2	3	4	5	6	7
				2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
				3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
				4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22		
				5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22			
				6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22				
				7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22					
				8	9	10	11	12	13	14	15	16	17	18	19	20	21	22						
				9	10	11	12	13	14	15	16	17	18	19	20	21	22							
				10	11	12	13	14	15	16	17	18	19	20	21	22								
				11	12	13	14	15	16	17	18	19	20	21	22									
				12	13	14	15	16	17	18	19	20	21	22										
				13	14	15	16	17	18	19	20	21	22											
				14	15	16	17	18	19	20	21	22												
				15	16	17	18	19	20	21	22													
				16	17	18	19	20	21	22														
				17	18	19	20	21	22															
				18	19	20	21	22																
				19	20	21	22																	
				20	21	22																		
				21	22																			
				22																				
				23	24	25	26	27	28	29	30													
				24	25	26	27	28	29	30														
				25	26	27	28	29	30															
				26	27	28	29	30																
				27	28	29	30																	
				28	29	30																		
				29	30																			
				30																				
				31	32	33	34	35	36	37	38	39	40											
				31	32	33	34	35	36	37	38	39	40											
				32	33	34	35	36	37	38	39	40												
				33	34	35	36	37	38	39	40													
				34	35	36	37	38	39	40														
				35	36	37	38	39	40															
				36	37	38	39	40																
				37	38	39	40																	
				38	39	40																		
				39	40																			
				40																				

*If this form is used for revenue bonds, property tax resources may not be included.

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**
Capital Projects Fund (Bond Remodel) -
(Fund)

Fund opened 2017-18
North Lincoln Fire & Rescue District #1
(Name of Municipal Corporation)

Line #	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025			Ct. #
	Actual		Adopted Budget This Year Year 2023-24		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2021-22	First Preceding Year 2022-23						
1				RESOURCES				1
2				Cash on hand * (cash basis), or				2
3	1,833,843	770,223	369,000	Working Capital (accrual basis)	219,000	219,000	219,000	3
4				Previously levied taxes estimated to be received				4
5	4,882	18,720	1,000	Interest	1,000	1,000	1,000	5
6				Transferred IM, from General Fund				6
7				Sale of GO Bonds				7 8200
8								8
9								9
10	1,838,725	788,943	370,000	Total Resources, except taxes to be levied	220,000	220,000	220,000	10
11				Taxes estimated to be received				11
12	-	-		Taxes collected in year levied				12
13	1,838,725	788,943	370,000	TOTAL RESOURCES	220,000	220,000	220,000	13
14				REQUIREMENTS **				14
15				Org Unit or Prog & Activity				15
16				Object Classification				16
17				Detail				17
18	54,595	231,055	140,000	Fire Service	-	-	-	18
19				Capital Outlay/Apparatus, equipment, building	70,000	70,000	70,000	18 8700
20	967,150	33,415	110,000	Apparatus	-	-	-	19
21	1	1	1	Facility upgrade & equipment	80,000	80,000	80,000	20 8650
22	46,756	104,423	120,000	Administrative costs	-	-	-	21 8800
23				Fire equipment	70,000	70,000	70,000	22 8780
24								23
25								24
26								25
27								26
28								27
29	770,223	420,049		Ending balance (prior years)				28
30				UNAPPROPRIATED ENDING FUND BALANCE	-	-	-	29
31	1,838,725	788,943	370,000	TOTAL REQUIREMENTS	220,000	220,000	220,000	30

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

North Lincoln Fire & Rescue District #1
Budget Committee
for the Year July 1, 2024 to June 30, 2025
Date: April 17, 2023

Motion # 3

Approving the Budget and Tax Levy Rate
General Fund

Be it moved that the Budget Committee for North Lincoln Fire & Rescue District #1 hereby approved the GENERAL FUND budget for 2024/2025 as presented by the Budget Officer and ___ accepted by ___ amended by

General Fund

Fire Service	\$ 5,741,240
General Operating Contingency	250,000
Unappropriated ending fund balance	<u>4,147,990</u>
Total Requirements	<u>\$ 10,139,230</u>

Be it moved that the Budget Committee for North Lincoln Fire & Rescue District #1 hereby approved the amount of tax revenue for the GENERAL FUND budget for 2024/2025 as presented by the Budget Officer and amended by this committee as follows:

General Government
\$.6783 per \$1,000 of assessed value

Local Option Levy
\$1.22 per \$1,000 of assessed value

North Lincoln Fire & Rescue District #1
Budget Committee
for the Year July 1, 2024 to June 30, 2025
Date: April 17 , 2024
Motion # 4

Approving the Budget and Tax Levy Rate
Debt Service Fund

Be it moved that the Budget Committee for North Lincoln Fire & Rescue District #1 hereby approved the **DEBT SERVICE FUND BUDGET** for 2024/2025 as as presented by the Budget Officer and ___ accepted by ___ amended by

Debt Service Fund

Bond principal payments	\$ 630,000
Bond interest payments	276,350
Unappropriated ending fund balance	<u>125,575</u>
Total Requirements	<u>\$ 1,031,925</u>

Be it moved that the Budget Committee for North Lincoln Fire & Rescue District #1 hereby approve the amount of tax revenue for the DEBT SERVICE FUND budget for 2024/2025 as presented by the Budget Officer and ___ accepted by ___ amended by this committee as follows:

Taxes to levy	\$ 873,874
Discounts & other uncollected amounts	<u>(52,432)</u>
Taxes necessary to balance the budget	<u>\$ 821,442</u>

North Lincoln Fire & Rescue
Budget Committee
for the Year July 1, 2024 to June 30, 2025
Date: April 17, 2024

Motion # 5

Approving the Budget
Capital Projects Fund

Be it moved that the Budget Committee for North Lincoln Fire & Rescue District #1 hereby approves the **Capital Projects Fund Budget** for 2024/2025 as presented by the Budget Officer and ___ accepted by ___ amended by this committee as follows:

Capital Projects Fund

Fire Service \$ 220,000

Transfer -

Total Requirements \$ 220,000



North Lincoln Fire & Rescue District #1

Budget Committee Meeting Minutes 2024-2025 Budget Year

April 17, 2024

APPROVED

Attendance:

Number in attendance: 17

Number called in: 1

Budget Committee:

Position #1 – Dan Clanton
Position #2 – Monica Valencia
Position #3 – Kathy Joy
Position #4 – Renee Selvidge (Virtual)
Position #5 – Jerry Cooksey

FF / Captain DeJager
FF / AIC de Bour
FF / Paramedic H. Pariani

Board Members:

Position #1 – Nancy Oksenholt
Position #2 – Tim Beatty
Position #3 – Eric Creighton
Position #4 – Jamie Wright
Position #5 – Dan Drayton

Staff Members:

Fire Chief – Rob Dahlman
Deputy Chief – Dave Bickerdyke
Fire Marshal – Cody Heidt
Office Admin – Krista Bond

Board Secretary / Treasurer , Dan Drayton, called the Budget Committee Meeting to order at the Bob Everest Station 14 at 4:01 p.m. Those in attendance are listed above.

Dan Drayton welcomed everyone to the meeting.

Dan Drayton indicated that a motion needed to be made to appoint a Budget Chairman and a Budget Secretary.

Motion #1

Tim Beatty made a motion to appoint Dan Clanton as the Budget Chairman. Nancy Oksenholt seconded the motion. The motion passed unanimously.
(See Motion #1)

Motion #2

Tim Beatty made a motion to appoint Jerry Cooksley as the Budget Secretary. Nancy Oksenholt seconded the motion. The motion passed unanimously. (See Motion #2)

Chairman Dan Clanton turned the meeting over to the Fire Chief, Rob Dahlman, to present the 2024-2025 budget.

Chief Dahlman reviewed the highlights of the budget message. He then discussed the detail spreadsheets for the General Fund Resources and Expenditures, Salaries, Materials & Services, Debt Service Fund (bond repayment), and the Capital Projects Fund.

Various items in the budget were discussed and questions were answered. Comments were made that Chief Dahlman did a very good job with the budget and managing funds. Jerry Cooksey had questions about the Firefighter Fitness Program. Fire Marshal Cody Heidt was able to answer the questions. Nancy Oksenholt had questions about billing MVA's, Rob Dahlman explained it is billed at and inclusive rate. Jerry Cooksey had some questions about the EMS Training, Rob Dahlman was able to answer the questions.

Motion #3 – General Fund Budget and Tax Levy Rate

Jerry Cooksey made a motion to approve the Budget and Tax Levy Rate and approve the amount of tax revenue for the General Fund. Monica Valencia seconded the motion. The motion passed unanimously. (See Motion #3)

Motion #4 – Debt Service Fund and Tax Levy Rate

Dan Drayton made a motion to approve the Budget and Tax Levy Rate for the Debt Service Fund. Tim Beatty seconded the motion. The motion passed unanimously. (See Motion #4)

Motion #5 – Capital Projects Fund

Dan Drayton made a motion to approve the Capital Projects Fund. Nancy Oksenholt seconded the motion. The motion passed unanimously. (See Motion #5)

Dan Clanton called a motion to adjourn the meeting. Dan Drayton made the motion. Jerry Cooksey seconded the motion. The motion passed unanimously (See Motion 7#). The meeting was adjourned at 5:10 p.m.

**NORTH LINCOLN FIRE & RESCUE DISTRICT #1
 Budget Meeting
 Budget Year 2024-2025**

Date: 04-17-2024
 Motion and Voting Record
Motion #1

Motion made by:		Seconded by:	
	Budget #1 – Dan Clanton		Budget #1 – Dan Clanton
	Budget #2 – Monica Valencia		Budget #2 – Monica Valencia
	Budget #3 – Kathy Joy		Budget #3 – Kathy Joy
	Budget #4 – Renee Selvidge		Budget #4 – Renee Selvidge
	Budget #5 – Jerry Cooksey		Budget #5 – Jerry Cooksey
	Board #1 – Nancy Oksenholt	X	Board #1 – Nancy Oksenholt
X	Board #2 – Tim Beatty		Board #2 – Tim Beatty
	Board #3 – Eric Creighton		Board #3 – Eric Creighton
	Board #4 – Jamie Wright		Board #4 – Jamie Wright
	Board #5 – Dan Drayton		Board #5 – Dan Drayton

MOTION TO:

Appoint Dan Clanton for the position of Budget Committee Chairman for the 2024-2025 Budget Year.

	FOR	AGAINST	ABSTAINED	COMMENTS
Dan Clanton	X			
Monica Valencia	X			
Kathy Joy	X			
Renee Selvidge	X			
Jerry Cooksey	X			
Nancy Oksenholt	X			
Tim Beatty	X			
Eric Creighton	X			
Jamie Wright	X			
Dan Drayton	X			

RESULTS	
PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
Budget Meeting
Budget Year 2024-2025

Date: 04-17-2024
 Motion and Voting Record
Motion #2

Motion made by:		Seconded by:	
	Budget #1 – Dan Clanton		Budget #1 – Dan Clanton
	Budget #2 – Monica Valencia		Budget #2 – Monica Valencia
	Budget #3 – Kathy Joy		Budget #3 – Kathy Joy
	Budget #4 – Renee Selvidge		Budget #4 – Renee Selvidge
	Budget #5 – Jerry Cooksey		Budget #5 – Jerry Cooksey
	Board #1 – Nancy Oksenholt	X	Board #1 – Nancy Oksenholt
X	Board #2 – Tim Beatty		Board #2 – Tim Beatty
	Board #3 – Eric Creighton		Board #3 – Eric Creighton
	Board #4 – Jamie Wright		Board #4 – Jamie Wright
	Board #5 – Dan Drayton		Board #5 – Dan Drayton

MOTION TO:

Appoint Jerry Cooksey for the position of Budget Committee Secretary for the 2024-2025 Budget Year.

	FOR	AGAINST	ABSTAINED	COMMENTS
Dan Clanton	X			
Monica Valencia	X			
Kathy Joy	X			
Renee Selvidge	X			
Jerry Cooksey	X			
Nancy Oksenholt	X			
Tim Beatty	X			
Eric Creighton	X			
Jamie Wright	X			
Dan Drayton	X			

RESULTS	
PASSED	FAILED
X	

North Lincoln Fire & Rescue District #1
Budget Committee
For the Year July 1, 2024 to June 30, 2025
Date: April 17, 2024
Motion #3

**Approving the Budget and Tax Levy Rate
General Fund**

Be it moved that the Budget Committee for North Lincoln Fire & Rescue District #1 hereby approved the GENERAL FUND budget for 2024-2025 as presented by the Budget Officer and approved by this committee as follows:

General Fund

Fire Service	5,741,240
General Operating Contingency	250,000
Unappropriated Ending Fund Balance	4,147,990
Total Requirements	<u>10,139,230</u>

Be it moved that the Budget Committee for North Lincoln Fire & Rescue District #1 hereby approved the amount of tax revenue for the GENERAL FUND budget for 2024-2025 as presented by the Budget Officer and approved by this committee as follows:

General Government
\$.6783 per \$1,000 of assessed value

Local Option Levy
\$1.22 per \$1,000 of assessed value

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
Budget Meeting
Budget Year 2024-2025

Date: 04-17-2024
 Motion and Voting Record
Motion #3

Motion made by:		Seconded by:	
	Budget #1 – Dan Clanton		Budget #1 – Dan Clanton
	Budget #2 – Monica Valencia	X	Budget #2 – Monica Valencia
	Budget #3 – Kathy Joy		Budget #3 – Kathy Joy
	Budget #4 – Renee Selvidge		Budget #4 – Renee Selvidge
X	Budget #5 – Jerry Cooksey		Budget #5 – Jerry Cooksey
	Board #1 – Nancy Oksenholt		Board #1 – Nancy Oksenholt
	Board #2 – Tim Beatty		Board #2 – Tim Beatty
	Board #3 – Eric Creighton		Board #3 – Eric Creighton
	Board #4 – Jamie Wright		Board #4 – Jamie Wright
	Board #5 – Dan Drayton		Board #5 – Dan Drayton

MOTION TO:

Approve the Budget and Tax Levy Rate for the General Fund for the budget year 2024-2025.

	FOR	AGAINST	ABSTAINED	COMMENTS
Dan Clanton	X			
Monica Valencia	X			
Kathy Joy	X			
Renee Selvidge	X			
Jerry Cooksey	X			
Nancy Oksenholt	X			
Tim Beatty	X			
Eric Creighton	X			
Jamie Wright	X			
Dan Drayton	X			

RESULTS	
PASSED	FAILED
X	

North Lincoln Fire & Rescue District #1
Budget Committee
For the Year July 1, 2024 to June 30, 2025
Date: April 17, 2024

Motion #4

**Approving the Budget and Tax Levy Rate
Debt Service Fund**

Be it moved that the Budget Committee for North Lincoln Fire & Rescue District #1 hereby approved the DEBT SERVICE FUND budget for 2024-2025 as presented by the Budget Officer and approved by this committee as follows:

Debt Service Fund

Bond principle payments	630,000
Bond interest payments	276,350
Unappropriated ending fund balance	125,575
Total Requirements	<u>1,031,925</u>

Be it moved that the Budget Committee for North Lincoln Fire & Rescue District #1 hereby approved the amount of tax revenue for the DEBT SERVICE FUND budget for 2024-2025 as presented by the Budget Officer and approved by this committee as follows:

Taxes to levy	873,874
Discounts & other uncollected amounts	(52,432)
Taxes necessary to balance the budget	<u>821,442</u>

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
Budget Meeting
Budget Year 2024-2025

Date: 04-17-2024
 Motion and Voting Record
Motion #4

Motion made by:		Seconded by:	
	Budget #1 – Dan Clanton		Budget #1 – Dan Clanton
	Budget #2 – Monica Valencia		Budget #2 – Monica Valencia
	Budget #3 – Kathy Joy		Budget #3 – Kathy Joy
	Budget #4 – Renee Selvidge		Budget #4 – Renee Selvidge
	Budget #5 – Jerry Cooksey		Budget #5 – Jerry Cooksey
	Board #1 – Nancy Oksenholt		Board #1 – Nancy Oksenholt
	Board #2 – Tim Beatty	X	Board #2 – Tim Beatty
	Board #3 – Eric Creighton		Board #3 – Eric Creighton
	Board #4 – Jamie Wright		Board #4 – Jamie Wright
X	Board #5 – Dan Drayton		Board #5 – Dan Drayton

MOTION TO:

Approve the Debit Service Fund for the budget year 2024-2025.

	FOR	AGAINST	ABSTAINED	COMMENTS
Eric Creighton	X			
Monica Valencia	X			
Kathy Joy	X			
Renee Selvidge	X			
Jerry Cooksey	X			
Nancy Oksenholt	X			
Tim Beatty	X			
Eric Creighton	X			
Jamie Wright	X			
Dan Drayton	X			

RESULTS	
PASSED	FAILED
X	

North Lincoln Fire & Rescue District #1
Budget Committee
For the Year July 1, 2024 to June 30, 2025
Date: April 17, 2024
Motion #5

**Approving the Budget
Capital Projects Fund**

Be it moved that the Budget Committee for North Lincoln Fire & Rescue District #1 hereby approved the CAPITAL PROJECTS FUND budget for 2024-2025 as presented by the Budget Officer and approved by this committee as follows:

Capital Projects Fund

Fire Service	220,000
Transfer	0
	<u>220,000</u>
Total Requirements	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
Budget Meeting
Budget Year 2024-2025

Date: 04-17-2024
 Motion and Voting Record
Motion #5

Motion made by:		Seconded by:	
	Budget #1 – Dan Clanton		Budget #1 – Dan Clanton
	Budget #2 – Monica Valencia		Budget #2 – Monica Valencia
	Budget #3 – Kathy Joy		Budget #3 – Kathy Joy
	Budget #4 – Renee Selvidge		Budget #4 – Renee Selvidge
	Budget #5 – Jerry Cooksey		Budget #5 – Jerry Cooksey
	Board #1 – Nancy Oksenholt	X	Board #1 – Nancy Oksenholt
	Board #2 – Tim Beatty		Board #2 – Tim Beatty
	Board #3 – Eric Creighton		Board #3 – Eric Creighton
	Board #4 – Jamie Wright		Board #4 – Jamie Wright
X	Board #5 – Dan Drayton		Board #5 – Dan Drayton

MOTION TO:

Approve the capitol project funds budget for 2023-2024

	FOR	AGAINST	ABSTAINED	COMMENTS
Dan Clanton	X			
Monica Valencia	X			
Kathy Joy	X			
Renee Selvidge	X			
Jerry Cooksey	X			
Nancy Oksenholt	X			
Tim Beatty	X			
Eric Creighton	X			
Jamie Wright	X			
Dan Drayton	X			

RESULTS	
PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
Budget Meeting
Budget Year 2024-2025

Date: 04-17-2024
 Motion and Voting Record
Motion #6

Motion made by:		Seconded by:	
	Budget #1 – Dan Clanton		Budget #1 – Dan Clanton
	Budget #2 – Monica Valencia		Budget #2 – Monica Valencia
	Budget #3 – Kathy Joy		Budget #3 – Kathy Joy
	Budget #4 – Renee Selvidge		Budget #4 – Renee Selvidge
	Budget #5 – Jerry Cooksey	X	Budget #5 – Jerry Cooksey
	Board #1 – Nancy Oksenholt		Board #1 – Nancy Oksenholt
	Board #2 – Tim Beatty		Board #2 – Tim Beatty
	Board #3 – Eric Creighton		Board #3 – Eric Creighton
	Board #4 – Jamie Wright		Board #4 – Jamie Wright
X	Board #5 – Dan Drayton		Board #5 – Dan Drayton

MOTION TO:

Adjourn the Budget Committee Meeting at 4:50pm

	FOR	AGAINST	ABSTAINED	COMMENTS
Dan Clanton	X			
Monica Valencia	X			
Kathy Joy	X			
Renee Selvidge	X			
Jerry Cooksey	X			
Nancy Oksenholt	X			
Tim Beatty	X			
Eric Creighton	X			
Jamie Wright	X			
Dan Drayton	X			

RESULTS	
PASSED	FAILED

	A	B	C	D	E
1	FORM OR-LB-1 NOTICE OF BUDGET HEARING				
2					
3	A public meeting of the North Lincoln Fire & Rescue District #1 will be held on May 8, 2024 at 4:00pm at Fire Station 14, 2525 NW Hwy 101, Lincoln City, Oregon.				
4	The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2024 as approved by the North Lincoln Fire & Rescue District #1 Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Fire Station 14, between the hours of 9 a.m. and 4 p.m. or online at www.nlfr.org. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.				
5					
6					
7	Contact: Robert Dahlman , Fire Chief		Telephone: 541-996-2233	Email: rdahlman@nlfr.org	
8					
9	FINANCIAL SUMMARY - RESOURCES				
10	TOTAL OF ALL FUNDS	Actual Amount	Adopted Budget	Approved Budget	
11		2022-2023	This Year 2023-2024	Next Year 2024-2025	
12	Beginning Fund Balance/Net Working Capital	5,725,570	4,103,218	4,795,483	
13	Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	351,146	310,440	294,000	
14	Federal, State & all Other Grants, Gifts, Allocations & Donations	148,179	70,000	120,000	
15	Revenue from Bonds and Other Debt	0	0	0	
16	Interfund Transfers / Internal Service Reimbursements	0	30,000	0	
17	All Other Resources Except Current Year Property Taxes	365,482	215,141	266,000	
18	Current Year Property Taxes Estimated to be Received	5,636,656	5,670,260	5,915,672	
19	Total Resources	12,227,033	10,399,059	11,391,155	
20					
21	FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION				
22	Personnel Services	3,916,488	4,569,100	4,674,600	
23	Materials and Services	761,810	922,281	912,240	
24	Capital Outlay	447,212	445,000	374,400	
25	Debt Service	850,366	879,550	906,350	
26	Interfund Transfers	0	0	0	
27	Contingencies	0	250,000	250,000	
28	Special Payments	690,689			
29	Unappropriated Ending Balance and Reserved for Future Expenditure	5,560,468	3,333,128	4,273,565	
30	Total Requirements	12,227,033	10,399,059	11,391,155	
31					
32	FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *				
33	Name of Organizational Unit or Program				
34	FTE for that unit or program				
35	Name Fire and Emergency Services	5,961,240	5,936,381	5,961,240	
36	FTE	28	28	28	
37	Not Allocated to Organizational Unit or Program	5,429,915	4,462,678	5,429,915	
38	FTE				
39					
40	Total Requirements	11,391,155	10,399,059	11,391,155	
41	Total FTE	28	28	28	
42					
43	STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *				
44	No changes.				
45					
46	PROPERTY TAX LEVIES				
47		Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved	
48		2022-2023	This Year 2023-2024	Next Year 2024-2025	
49	Permanent Rate Levy (rate limit .6783 per \$1,000)	.6783	.6783	.6783	
50	Local Option Levy (rate 1.22 per \$1,000)	1.22	1.22	1.22	
51	Levy For General Obligation Bonds	869,206	843,305	873,874	
52					
53	STATEMENT OF INDEBTEDNESS				
54	LONG TERM DEBT	Estimated Debt Outstanding		Estimated Debt Authorized, But	
55		on July 1.		Not Incurred on July 1	
56	General Obligation Bonds	\$7,035,000			
57	Other Bonds				
58	Other Borrowings				
59	Total	\$7,035,000			
60	* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.				
61					
62	150-504-064 (Rev. 11-19-21)				

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

**Board of Directors Meeting – Minutes
May 8, 2024**

***** APPROVED *****

<u>Attendance:</u>		
Board Members: #1 – Nancy Oksenholt #2 – Tim Beatty #3 – Eric Creighton #4 – Jamie Wright #5 – Dan Drayton	Staff: Fire Chief Rob Dahlman Deputy Chief David Bickerdyke Fire Marshal Cody Heidt Office Admin/HR Krista Bond Admin Assistant KrieAnn Kudar	Guests: Riley Schroeder – NLFR Hunter Pariani – NLFR John Wilkinson – NLFR <i>GoToMeeting:</i> E-16 Crew – NLFR

Executive Session

Board President Tim Beatty called the Executive Session to order at 4:00 p.m.

An Executive Session was called to order as authorized by:

ORS 192.660(2)(d) To Conduct Deliberations with Persons Designated by the Governing Body to Carry on Labor Negotiations.

The Executive Session was closed at 4:23 p.m.

Budget Hearing

Board President Beatty opened the Budget Hearing at 4:25 p.m. and called for public comments regarding the budget. There were none.

The Budget Hearing was closed at 4:25 p.m.

Regular Board Meeting

Board President Tim Beatty called the Board of Directors to order at 4:25 p.m. and announced that the meeting was being recorded. All present stood to recite the Pledge of Allegiance and afterwards President Beatty asked Chief Dahlman if he had received any public comments by phone, mail, or email. Chief Dahlman replied that he had received one email. He had also received a verbal positive comment while at a conference, regarding a call we'd responded to.

Approval of Minutes

4/10/2024 Board Minutes

The Board Minutes of 4/10/2024 were presented for approval.

Dan Drayton made a motion to approve the Minutes as presented; Jamie Wright seconded the motion. The motion passed. **(See Motion #1)**

Review of Financial Statements

Banking

Secretary/Treasurer Dan Drayton confirmed that he had reviewed the Banking Reconciliation.

Financial Statements

The Board reviewed the monthly financial statements. Chief Dahlman stated that at 83% of the way into the fiscal year, we are at 71% of the budget. The Deputy Chief budget is at 107% due to the former Deputy Chief payout at the time of his recent retirement. Cell phone total is 103% due to cell phone replacements.

Nancy Oksenholt made a motion to approve the monthly financial statements as presented; Dan Drayton seconded the motion. The motion passed. **(See Motion #2)**

Budget

Item #1 – Budget Meeting Minutes of 4/17/24

The Minutes from the 4/17/24 Budget Committee Meeting were presented for approval. “*Board President, Dan Drayton...*” is to be corrected to “*Budget Committee Chairman, Dan Drayton...*”

Eric Creighton made a motion to approve the 4/17/24 Budget Committee Meeting Minutes as corrected; Nancy Oksenholt seconded the motion. The motion passed. **(See Motion #3)**

Item #2 – Re-elect Monica Valencia to Budget Committee for a 3-year Term

Nancy Oksenholt made a motion to approve the re-appointment of Monica Valencia to Position #2 on the Budget Committee for a 3-year term; Dan Drayton seconded the motion. **(See Motion #4)**

Old Business

None.

New Business

Item #1 – Plan of Action 2022/2023 Audit Recommendations

The Board reviewed the Plan of Action 2022/2023 Audit Recommendations that addressed a “Material Weakness” and three Best Practices (not significant deficiencies):

- Historical Cost and Depreciation Records – addresses the auditor statement that the District does not maintain historical and depreciation records. Assets acquired post-2004 are fully documented in the District’s financial records.
- Fidelity Insurance Coverage – the District’s insurance agent assures the District that it has sufficient coverage.
- Segregation of Duties – the District does the best it can with a small staff and utilizes an outside Accounting service.
- Monitoring of Financial Activities – the Board does monitor all financial activities.

Dan Drayton made a motion to approve the Plan of Action 2022/2023 Audit Recommendations; Jamie Wright seconded the motion. The motion passed and the Plan of Action was signed by the Board President and will be sent to the State after the Minutes are approved. **(See Motion #5)**

Local Union 5169 Report

None.

Committee / Staff Reports

Training

DC David Bickerdyke went over his report – some highlights below:

- April training hours – 500.25.
- Crew Performance Standards are being assigned monthly.
- Recent Monday night drills included Mayday, Search and Rescue, Rapid Intervention Team (RIT), and CPR/First Aid.
- He thanked Chief Dahlman and the Board for their encouragement and the opportunity to impact his community.

Fire Marshal

FM Cody Heidt went over his report – some highlights below:

- 7 inspections with 26 violations noted.
- Investigation from the 4/29/24 fire on NE 11th St. was turned over to insurance.
- 10 Approved Plan Reviews.
- About 20 people showed up at the Otis Fire Station open house held on May 4th.

Chief's Report

Chief Dahlman went over some of the highlights of his report which was included in the Board packet:

- EMS report:
 - 5 transports in April
 - Ambulance transport dollars received FY 2023/2024 is \$54,127
 - 68 transports in some level of billing with PWA (we're trying to move away from PacWest doing our billing, looking at Tactical Solutions who will charge a \$35 flat fee instead of 10% of what PacWest collects).
- Monies received in April:
 - \$ 1,918 Ambulance collections
 - \$ 1,264 EF Recovery
 - \$ 900 Plan review fees
- Summer Staffing Grant:
 - NLFR was awarded a \$35,000 staffing grant; funds have been received.
 - Intend to hire two Volunteers for the summer, starting in July.
- Building and Equipment Maintenance:
 - Pierce engine extended warranty ends this month.

- The other new Pierce engine has a windshield that is delaminating, not under any warranty, that will be replaced.
 - High pressure fuel pump on B-16 was replaced.
 - Ramping up landscaping.
 - Beau Brenneman started his position as Maintenance Tech. His focus will be District vehicles, but he and Capt. B. Schroeder will work together on many projects.
- Alarm Responses:
 - 248 alarm responses in April, down 2% from 255 alarms in April 2023. 1,052 alarms to date in 2024, up 2% from 1,037 this time last year.
- Financial Audit:
 - Audit is filed with the State. Response to deficiencies is completed.
- OSFM Tender:
 - Delivery date is sometime after June and as late as October due to PTO parts issue.
- Personnel and Hiring:
 - Four Volunteers are in first-year training, two of them are water rescue only. Roster now has 22 active Volunteers. Two Volunteer applications in background checks.
 - Four full-time employees are in their first-year probation.
 - Conditional job offer made for Firefighter/Paramedic to replace vacancy left by Capt. Brenneman. He is expected to start May 27th.
 - We are accepting internal and external applications for a Captain position.
 - David Bickerdyke has been promoted to Deputy Chief of Operations and Training.
- FYI Information:
 - HR-16 had an offer of \$80,000, which we accepted. Potential owners will fly in to inspect and take possession of the apparatus.
 - The surplus jet ski was sold on GovDeals for \$4,000.
 - Request put to the City Manager to renegotiate our Dispatch Service Contract due to the District's loss of income from their urban renewal project; we have not yet received a response.
 - Short-term rentals (STRs) inspection program will start July 1st.
 - ISO inspection is scheduled for July 11th.
 - A Health and Wellness Program with mental health is moving forward.
 - The new Ford F-250 truck is in development, canopy and striping completed. Waiting on scheduled radio and lighting.
 - Pending grant applications:
 - Siletz Tribal – fire extinguisher training kit (this was not awarded, but we will reapply).
 - Assistance to Firefighter Grant (AFG) – 15 sets of turnouts.
 - Labor negotiations in progress.

- I attended the Oregon Fire Chiefs Conference and the State Fire Defense Board meeting last week. Lots of things occurring with Mental Wellness and with the Department of State Fire Marshal, especially around Wildland fire prevention and awareness.

For the Good of the Order

None.

Call for General Public Comments for Non-Agenda Items

None.

Dan Drayton made a motion to adjourn the meeting; Nancy Oksenholt seconded the motion. The motion passed and the regular session was adjourned at 5:15 p.m. **(See Motion #6)**

The Minutes were taken, transcribed, and submitted by KrieAnn Kudar, Administrative Assistant

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
 Motion #1 and Voting Record
 Date: 5-8-2024

Motion Made By:		Motion Seconded By:	
	Nancy Oksenholt		Nancy Oksenholt
	Tim Beatty		Tim Beatty
	Eric Creighton		Eric Creighton
	Jamie Wright	X	Jamie Wright
X	Dan Drayton		Dan Drayton

MOTION: To approve the Minutes of the 4/10/24 Board meeting as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Oksenholt	X			
Beatty	X			
Creighton	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
 Motion #2 and Voting Record
 Date: 5-8-2024

Motion Made By:		Motion Seconded By:	
X	Nancy Oksenholt		Nancy Oksenholt
	Tim Beatty		Tim Beatty
	Eric Creighton		Eric Creighton
	Jamie Wright		Jamie Wright
	Dan Drayton	X	Dan Drayton

MOTION: To approve the monthly financial reports as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Oksenholt	X			
Beatty	X			
Creighton	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
 Motion #3 and Voting Record
 Date: 5-8-2024

Motion Made By:		Motion Seconded By:	
	Nancy Oksenholt	X	Nancy Oksenholt
	Tim Beatty		Tim Beatty
X	Eric Creighton		Eric Creighton
	Jamie Wright		Jamie Wright
	Dan Drayton		Dan Drayton

MOTION: To approve the Minutes from the 4/17/24 Budget Committee meeting.

	FOR	AGAINST	ABSTAINED	COMMENTS
Oksenholt	X			
Beatty	X			
Creighton	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
 Motion #4 and Voting Record
 Date: 5-8-2024

Motion Made By:		Motion Seconded By:	
X	Nancy Oksenholt		Nancy Oksenholt
	Tim Beatty		Tim Beatty
	Eric Creighton		Eric Creighton
	Jamie Wright		Jamie Wright
	Dan Drayton	X	Dan Drayton

MOTION: To approve the re-election of Monica Valencia to the Budget Committee for a 3-year term.

	FOR	AGAINST	ABSTAINED	COMMENTS
Oksenholt	X			
Beatty	X			
Creighton	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
 Motion #5 and Voting Record
 Date: 5-8-2024

Motion Made By:		Motion Seconded By:	
	Nancy Oksenholt		Nancy Oksenholt
	Tim Beatty		Tim Beatty
	Eric Creighton		Eric Creighton
	Jamie Wright	X	Jamie Wright
X	Dan Drayton		Dan Drayton

MOTION: To approve the Plan of Action 2022/2023 Audit Recommendations.

	FOR	AGAINST	ABSTAINED	COMMENTS
Oksenholt	X			
Beatty	X			
Creighton	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
 Motion #6 and Voting Record
 Date: 5-8-2024

Motion Made By:		Motion Seconded By:	
	Nancy Oksenholt	X	Nancy Oksenholt
	Tim Beatty		Tim Beatty
	Eric Creighton		Eric Creighton
	Jamie Wright		Jamie Wright
X	Dan Drayton		Dan Drayton

MOTION: To approve adjourning the meeting at 5:15 p.m.

	FOR	AGAINST	ABSTAINED	COMMENTS
Oksenholt	X			
Beatty	X			
Creighton	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	